

Do the potential participants have all of the following items on file with your office:

4-H Enrollment Forms	Yes____	No____
Permission/Medical Forms	Yes____	No____
Acknowledgement of Risk for Shooting Sports	Yes____	No____
Photo release	Yes____	No____
Code of Conduct	Yes____	No____

Does the equipment you are using belong to Cornell Cooperative Extension and has it been checked by a gunsmith/bow technician in the last year

Yes____ No____

Do you have proper Personal Protective Equipment for each participant, instructor, and parental observers as needed (e.g., safety glasses of Z-87.1 rating, ear plugs/muffs, etc)

Yes____ No____

Are you using the proper, factory-loaded ammunition that was loaded by a recognized manufacturer or the proper arrow spine for the bows you are using?

Yes____ No____

NOTE: NYS programs are not allowed to reload ammunition or conduct reloading programs.

Will the program follow these basic safety practices to help assure a positive and safe learning environment?

Use National 4-H Shooting Sports curriculum	Yes____	No____
A review of range safety procedures	Yes____	No____
Use clear/concise 4-H range commands	Yes____	No____
Use proper Personal Protection Equipment	Yes____	No____

(determined by discipline)

If you are using lead based ammunition, smokeless or black powder, coated ammunition, or cleaning solvents, do you have hand wipes/sanitizer or access to a sink & soap?

Yes _____ No _____

Is your facility, including bathrooms, accessible within reasonable accommodations to a diverse audience?

Yes _____ No _____

Is your equipment inspected and cleaned (especially firearms) before it is returned to storage?

Yes _____ No _____

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